



*Keep Winni Blue*

# LAKE WINNIPESAUKEE ASSOCIATION

## **CONSERVATION PROGRAM MANAGER**

Full time, year-round position

### **Position Description:**

The Lake Winnepesaukee Association (LWA) is seeking a highly motivated environmental and career minded individual to join our Winni Blue team as its Conservation Program Manager. As the leading nonprofit dedicated to protecting and improving the water quality of Lake Winnepesaukee, New Hampshire, the LWA leads the effort to counteract the threats and contaminants that stress the lake's natural ecosystem, degrade its water quality and lower the economic value of the region.

We are seeking a Conservation Program Manager to develop, manage, and implement existing and new programs designed to carry out the organization's mission to protect Winnepesaukee's water quality through education, monitoring, stewardship and using science-guided approaches for lake management. The position is based out of the LWA's office located in Gilford, NH, but day to day activities generally require travel throughout the Winnepesaukee watershed.

### **Responsibilities:**

Reporting to the Executive Director, the Conservation Program Manager is responsible for the following:

- Developing and maintaining relationships with local, regional, state and federal agencies, and other partners.
- Facilitating Watershed-Based Planning and Implementation projects.
- Water Quality Monitoring coordination, recruitment and training of volunteers, data management and review.
- Management and implementation of the Winni Blue/LakeSmart Program, a partnership program with NH LAKES to promote lake-friendly living.
- Managing watershed restoration projects.
- Assisting with development of outreach and educational activities such as workshops, seminars, and community events
- Representing LWA at community events, lake association meetings, municipal meetings (includes evenings and weekends)
- Supervising seasonal staff and volunteers.
- Preparing technical reports.
- Seeking, writing, and managing grants to support the LWA's conservation work

### **Required Experience/Qualifications:**

- Enthusiasm and passion for conservation work and LWA's mission
- Bachelor's degree or equivalent experience relevant to environmental conservation.
- Demonstrated ability to plan, lead and execute conservation projects.
- Excellent written and verbal communication skills, ideally including experience communicating with diverse audiences about environmental conservation or related issues.

- Excellent organization, planning, and task/time management skills.
- Proficiency with MS Office Suite and G Suite
- Ability to work independently and as part of a team.
- Ability to work outside for extended periods of time under inclement conditions.

**Desired Qualifications:**

- Grant writing and/or grant management experience.
- Experience with surface water resource management and associated federal, state and local regulations.
- Experience working with municipal government on natural resource/environmental issues.
- Experience using ArcGIS for display and analysis of data

**About Lake Winnepesaukee Association**

The Lake Winnepesaukee Association is a non-profit organization dedicated to protecting the water quality and natural resources of the lake and its watershed. Through monitoring education, science, and restoration, we work to ensure that Winnepesaukee's scenic beauty, wildlife habitat, water quality, and recreational potential continues to provide enjoyment today and for the future.

**Time and Compensation:**

- This position is full-time (37.5 hrs/week)
- Flexible work hours and remote work options available.
- Eligible for the organization's health benefits
- Mileage reimbursement for use of personal vehicle for work purposes.
- This is an hourly position to start mid-May to June 1<sup>st</sup>, with a starting rate of pay \$20 per hour.

**How to apply:**

Interested applicants should submit a cover letter and resume describing their qualifications and interest in the position, and three to five references to: Pat Tarpey, Executive Director, at [ptarpey@winnepesaukee.org](mailto:ptarpey@winnepesaukee.org). This position will remain open until filled.